



March 23, 2020

From: IOG Products, LLC

Dear Customers,

The State of California and the City of Los Angeles have instituted new directives for Californians on March 19, 2020. This is called the Safer at Home Emergency Order.

IOG Products will remain fully operational during this order as an Essential business and we are able to take your orders and deliver them as required.

Our supply chain is about 98% American based and all manufactured products are made in our Chatsworth, CA facility. Our stock levels are good for raw materials and finished goods can be assembled in a timely manner. We have spoken with our long term and trusted suppliers, they are also able to remain operational and supply us material as needed.

The supply chain is as secure as possible and we will be able to deliver our products to you as we always have, on time and with the highest quality possible.

In addition we have taken the following steps to protect and secure our facility and employees.

IOG Products has restricted all non-essential travel for all team members and our Chatsworth facility has restricted access to employees only.

We have expanded the operation into 2 shifts to keep the number of employees in the building at a minimum and we are maintaining the required Social Distancing directive of 6 feet or more between work stations.

Our workstations are sanitized after every shift and are not shared by employees.

Further safeguards are under review to maintain our product quality, employee safety & health, and continued consistent delivery of our products.

Thank you for being a valuable and appreciated customer.

A handwritten signature in black ink, appearing to read "Ronald Ginther". The signature is fluid and cursive, with the first name being more legible than the last.

Ronald Ginther  
General Manager  
IOG Products LLC